

SHAWBURY VILLAGE PLAYERS

COMMITTEE MEETING WEDNESDAY 25 MARCH 2015

Present: Ben Leach (Chair), Mel Horbury (Vice Chair) Chris Fraser (Treasurer), Mariella Lloyd (Secretary), Ann Page, Trev Wootton, Viv Wootton, Karen Compton, Angela Bray

Apologies: Phil Page, Yvonne Chadwick, Jo Humphreys

1. Minutes of the Last Meeting

The Minutes of the meeting held on 13 January 2015 were signed and agreed as a true record.

2. Outstanding Actions

- Secretary to contact Phil to amend website e-mail addresses for new committee.
- SVP Newsletter – Chairman to produce and e-mail to Angela before end of April. Chris to e-mail template to Ben. Second edition to come out in June. Members to submit items to Ben as soon as possible.
- Treasurer to e-mail membership list to Chair, Secretary, Richard and Phil.
- AGM Minutes to be sent out to members by Secretary.
- Ann to e-mail Chris Fraser to arrange visit to review costumes at Derwen College.
- Trev to investigate costing for vinyl banner alternative and produce glass flute with engraving for next meeting.
- Secretary to send amended versions of the Constitution and Safeguarding Policy to Phil so they can be put on the website. Also group mailbox for committee to be amended.
- Mel and Richard to work on the Arts Council application.
- Secretary to get flyers printed and advertising organised in 31 days leaflet for Summer Production.
- Trev to make id badges for new members involved with summer production.

3. Treasurers Report

- Current account £1772.51 - Deposit account £6787.28.
- The treasurer informed the committee that the annual rent for the barn was due to be paid. Negotiations with Windy Oak Farm had resulted in it being too late to pay just the first 6 months. However this will be discussed again later on this year when an update regarding alternative storage facilities should be available.
- The Treasurer requested that £1000 from the deposit account be transferred to the current account to be able to pay the rent of £2,200 and the committee agreed.
- The Treasurer requested that membership subscriptions be paid as soon as possible.

4. Correspondence

- Mel had received notification that £500 from a council grant had been approved this will pay for either a new camera or go towards the new black curtain.
- NODA AGM and Awards Ceremony in Sutton Coldfield on Sunday 19 April. If you are interested in attending please contact Chris Fraser.
- E-Mail received from Seona Baker, Safeguarding Consultant at Walsall council – who had reviewed and amended our Safeguarding Children & Vulnerable Adult Policy. .

5. Shawbury Village Hall Extension Project

- Mel and Richard to work on the Arts Council application.
- The Parish Council had met to discuss the future of the library and its accommodation. The library will definitely shut and a decision about the future use of the space will be made after the 40 days consultation period. This will take place in August and September.

6. Future Productions 2015/2016

Summer Production 2015 – Hay Fever

- Tickets had been produced and posters will be distributed in the next couple of weeks. Secretary to get flyers printed and advertising organised in 31 days leaflet.
- It was agreed that flowers should be sent to Jane at the post office for acting as box office after each production.
- Trev and Viv are not available on Saturday 27 June for the setting up of the hall at Acton Reynald.
- Ann confirmed that she had read through the script and costumes already held in the SVP studio could be used for 1928 era of the play.
- Chris Fraser confirmed that the toilets had been hired and that already the front of house team had quite a few volunteers including two new members (Jan Cuthbert and Karen Law) coming forward.
- Trev donated a carpet to the group which could be used in the summer production.
- The committee agreed that id badges were to be worn during rehearsals. Trev to make badges for new members involved with summer production.

Murder Mystery 2015 – ‘Death under the Stars’

- Mariella is currently writing the script which is based around an Astrology Club, Horoscopes and a mysterious fortune teller. Performances taking place in October/November.
- The Drapers Association have requested SVP perform for their fund raising event on Friday 6 November at The Trinity Centre, Meole Village. This will be a black tie event with outside catering.
- Anyone interested in taking part or helping out please contact the secretary.

The Lion, The Witch and the Wardrobe – 2016

- Mel happy with script – just a few tweaks to be done.
- Audition dates to organise and further details issued nearer the time.

7. SVP Awards Party

- The committee agreed that the event should take place in the evening on Saturday 18 July 2015 as a Summer Social to include long service awards.
- Chris to contact the following members to check availability - Richard & Angela Bray, Chris Fraser, Jo Humphreys, Becky Ilott, Janet Soden, Janet & Paul Rowlinson, Russ Currie and Sally Hay.
- Trev to produce flute glass for next meeting to include SVP logo, for long service and name of recipient.

8. AOB

- Trev informed the committee that the current camera was originally only meant to monitor shows which meant the videos were not good. This should be rectified with the purchase of the new camera.
- A discussion took place regarding the village hall gas heating and electricity consumption during productions. Also access to the village hall which is currently being reviewed. It was suggested that SVP read both meters before and after each production.
- Ann informed the committee that she had bought 12 storage boxes for costumes. On a recent visit to the barn it was discovered that the heater had been switched off. The heater was put back on to prevent damp affecting the costumes.

**DATE FOR NEXT COMMITTEE MEETING – Tuesday 5 May 2015 at 7.30pm –
53 Bridgeway, Shawbury.**